***Essay Writing Checklists and Definitions***

**What to turn in:**

Final Draft on top.

Rough Draft in the middle.

Writing Organizer on the bottom.

**The Format:**

1. The WRITING ORGANIZER is your outline. Use complete sentences.

2. The ROUGH DRAFT:

Written:

* Blue or black ink
* One side of the paper only
* Clearly indent each paragraph
* Skip lines!

Typed:

* Black ink
* Double spaced
* No extra space between paragraphs
* Indent each paragraph
* One-inch margins
* Times New Roman or Georgia font. Size 12
* Align Left margins or Justified

3. The FINAL DRAFT:

Written: Same as Rough Draft except that you do NOT need to skip lines.

Typed: Same as Rough Draft

INCLUDE A HEADING on the top 3 lines:

* First and last name
* ELA Period \_\_\_\_
* Due Date

**Definitions for Argumentative Essays:**

* **Claim:** This is your main point. It is what you will prove in your essay.
* **Evidence:** Facts, statistics, quotes, examples, or expert opinions to support your claim.
* **Warrant:** This connects your **evidence** to your **claim.** This is where you explain **how** your evidence proves your claim.